Templates for corporate documents

This page contains the firm's templates for corporate documents. Documents that affect corporations but that are related to other business organizations, like limited partnerships, are found on the contracts page.

General forms

- Shareholder register
- Directors and officers registers

Constitution

Unanimous Shareholder Agreements

- Unanimous shareholder agreement
- USA subscription schedules

By-laws

- By-law no. 1 (organizational by-law)

Initial resolutions

Directors

- Organizational resolution (incl. by-law no. 1)
- Allotment and issue of shares

Shareholders

- Confirmation of by-law
- Confirmation of director
- Subscription of class A shares
- Subscription of class B shares

Annual updates

Directors

- Consolidated annual resolutions - Directors
- Consent to act as director
- Consent to exemption from audit
- Annual resolution of the board of directors - Appointment of officers
- Annual resolution of the board of directors - Approving financial statements

Shareholders

- Annual shareholder resolution - approval of financial statements and election of directors
- Annual shareholder resolution - exemption from financial statements

Share issue

- Resolution of the board of directors - issuing shares
- Subscription of class A shares
- Subscription of class B shares
- Share certificate

- Custom font - Share certificate

Routine business

Directors

- Resolution of the board of directors appointing an official agent

From:
https://wiki.apstrom.ca/ - **A.P.Strom and Associates**

Permanent link:
https://wiki.apstrom.ca/firm:drafting:legal-instruments:corporations

Last update: **2026/08/20 19:30**